

**RIGHT
TO
INFORMATION
ACT, 2005
PRISONS DEPARTMENT**



**OFFICE OF THE
ADDITIONAL DIRECTOR GENERAL OF POLICE &
INSPECTOR GENERAL OF PRISONS, KARNATAKA
STATE,
#4, Seshadri Road, BANGALORE**

RIGHT TO
INFORMATION
ACT, 2005

PRISONS DEPARTMENT,

(i) THE PARTICULARS OF ITS ORGANISATION, FUNCTIONS, DUTIES

ORGANISATION:

The Additional. Director General of Police and Inspector General of Prisons is the head of the Prisons Department in the State. He is assisted by Additional Inspector General of Prisons, Deputy Inspector General of Police (Prisons) and Gazetted Managers at the Head Quarters.

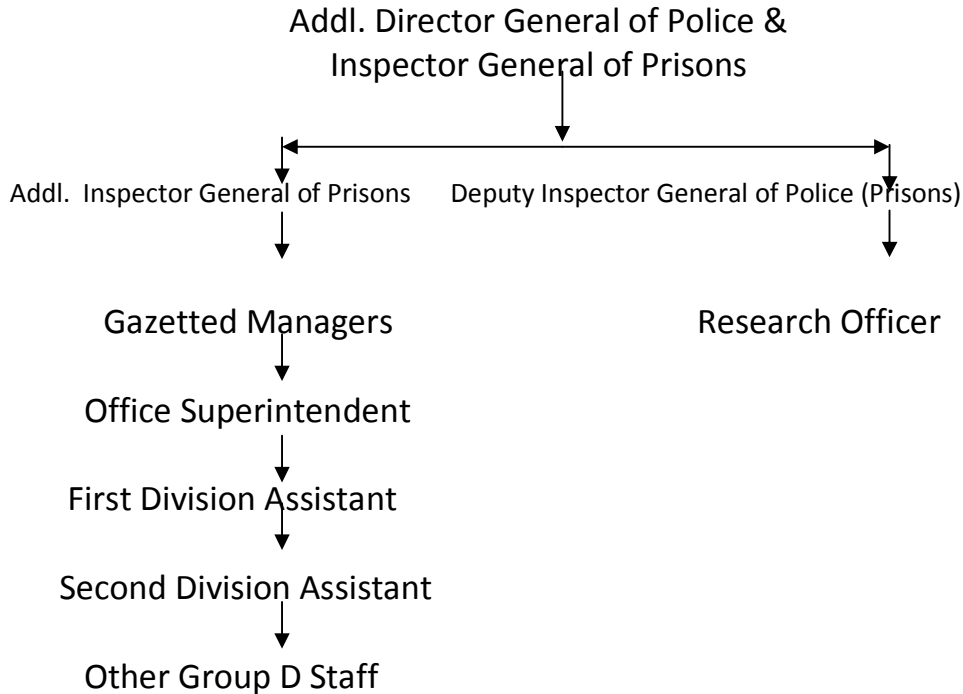
There are 100 jails in the State, out which, 9 Central Prisons, 21 District Prisons, 1 Special Sub Jails, 28 Taluka Sub Jails are managed by the Departmental staff and 40 Taluka Sub Jails are being managed by Revenue and Police Staff.

OBJECTIVES:

The objectives of the Prisons Department are as follows:

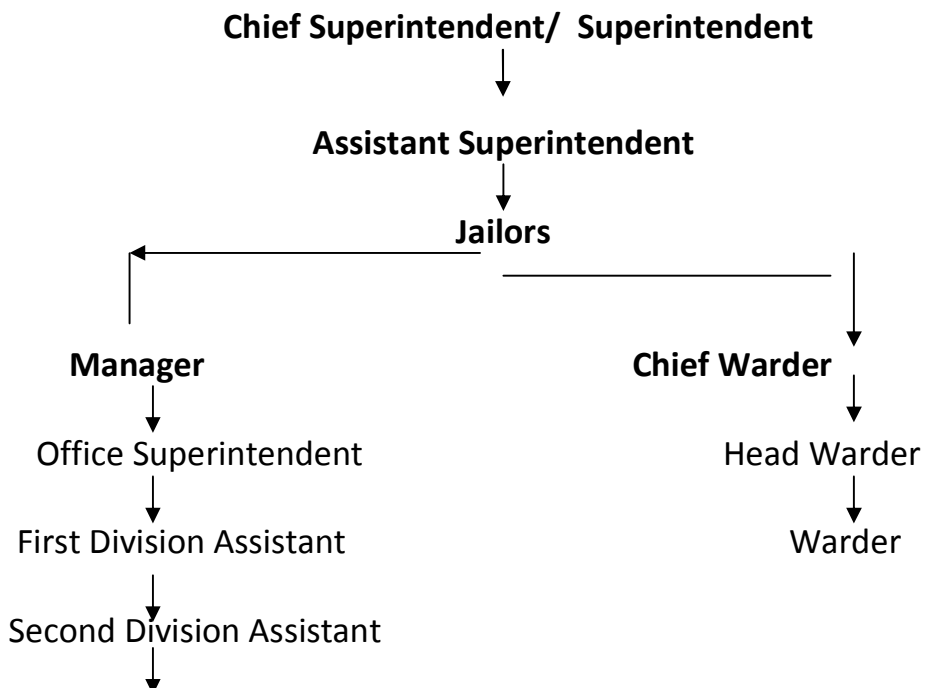
- 1) Hold the prisoners (Convicts, Under trials, Civil and Detenues) in custody securely and safely in jails on conviction or on remand from the competent courts till their lawful release.
- 2) Reforming the inmates to become good citizens after their release
- 3) Imparting vocational training in various trade crafts to gain skill, to correct, to reform and their after rehabilitate them selves as good citizens.

The Organizational Chart of the Prison Head Quarters is as under:-



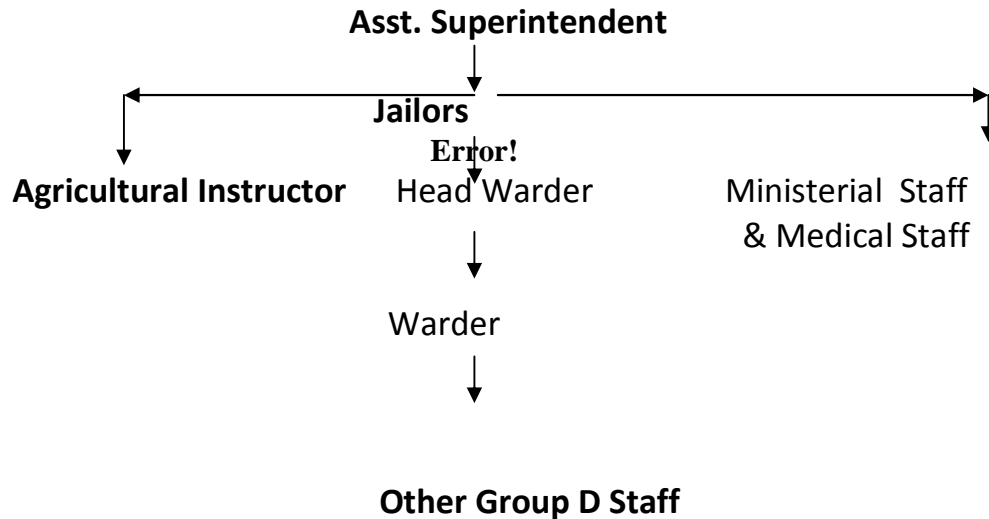
Central Prisons : There are 9 Central Prisons in the State, located at Bengaluru, Belgavi, Ballari, Vijayapura, Kalburgi, Mysuru ,Dharwad, Shivamogga and Tumkur. Central Prisons

The organizational hierarchy of Central Prisons is as under:-



Open Air Prison: There is one Open Air Prison in the state located at Kormangala , Bangalore Rural District.

The organisational hierarchy of Open Air Prison is as under:-

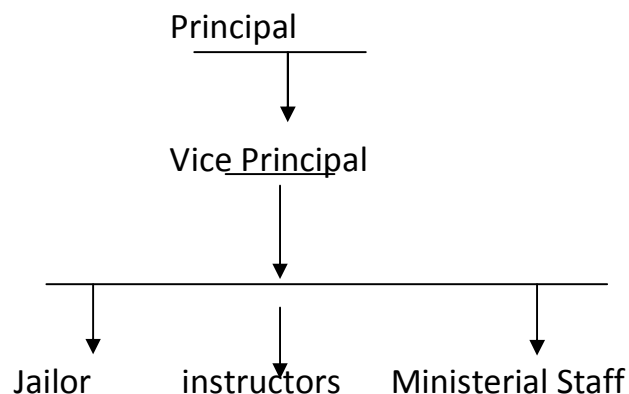


Prison Training Institute:-

Karnataka State Prisons Department has one Training institute located at Mysuru to train the lower executive staff viz., Head Warden and Warden

Prison Training Institute is headed by Principal, assisted by Vice Principal. He works under the overall control and supervision of the Addl. Director General of Police & Inspector General of Prisons.

. The organization **hierarchy** of **Prison Training Institute** is as under:-



(iii) The procedure followed in the decision making process, including channels of supervision and accountability;

(1) The Additional Director General of Police and Inspector General of Prisons is assisted by the following Officers in the headquarters:

- a) Addl. Inspector General of Prisons
- b) Deputy Inspector General of Police, I.P.S. (Prisons)
- c) Gazetted Managers
- d) Managers
- e) Office Superintendent

(iv) The norms set by it for the discharge of its functions:

Under Section 3 of the Karnataka Prison Act, 1963 (Karnataka Act 33 of 1963) Inspector General of Prisons is responsible for General Control and Superintendence of all Prisons situated in Karnataka State. The administration of the Prisons throughout a district or part thereof, shall be fully vested in the Superintendent of Prisons.

- a) to maintain security of the prisoners
- b) to provide activities for reformation and rehabilitation of prisoners
- c) to maintain discipline among inmates;
- d) to ensure that the transport, arms and ammunition, stores and buildings belonging to the department are maintained in good condition;
- e) to organize good intelligence arrangements.
- f) to participate, to the extent possible and permissible, in welfare activities sponsored by official and non-official agencies;
- g) to gain the confidence and loyalty of sub-ordinates by personal integrity, impartiality, devotion to duty, and a high sense of justice;
- h) to get to know all officers and men serving under him, redress their grievances, if any, encourage those who are promising

and effectively deal with those who are guilty of misconduct or remiss in the discharge of duty;

- i) to ensure the honesty and integrity of his subordinate officers;
- j) to pay surprise visits to the prison institutions at irregular intervals and check up whether officers and men are alert.

(v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

Following rules, regulations, instructions, manuals are used for discharging the functions:

- (1) Karnataka Prison Manual
- (2) Karnataka Prison Rules
- (3) Karnataka Prison Act
- (4) Borstal School Act
- (5) Identification of Prisoners Act
- (6) Karnataka Civil Service Rules
- (7) K.F.C.
- (8) M.C.E.
- (9) Office procedure
- (10) Other rules, regulations as per the requirements
- (11) K.C.S. (C.C. & A) Rules
- (12) K.S.P. (D.P) Rules

(vi) a statement of the categories of documents that are held by it or under its control

Following records are held by the Department :

- (1) Recruitment of Warder / Jailors.
- (2) Records & Service Registers of the Superintendents, Assistant Superintendents, Jailors, Chief Warders, Head Warders and Warders
- (3) .Records & Service Registers of Gazetted Managers, Managers, Office Superintendents, First Divisional Assistants, Second Division Assistants, and other Deputational Staff
- (4) Service Registers of Group D Staff

- (5) Files Relating to Officers/ staff Transfers , promotion, Deputation
- (6) Files Relating officers Enquiry
- (7) Files Relating to Department Audit
- (8) Files Relating to Budget Allotment, Expenditure,
- (9) Files relating to officers / Staff Provident Fund Sanctions, Travel Allowance, Medical Bills Reimbursements
- (10) Files Relating to Prison Buildings Construction, Repairs and Renovation
- (11) Files Relating to Prison Staff Quarters Construction, Repairs and Renovation
- (12) Records Relating to Sanctions to Prison Institutions towards Prisoners Diet, Clothing, Bedding, Utensils, Medicines
- (13) Records Relating to Administrative Sanctions towards factory development, procurement of raw materials, procurement agricultural materials
- (14) Routine Office records.
- (15) Convict Prisoners Nominal Rolls & files relating to their temporary leave/ Death files/ Escape files

(vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or administration thereof;

Government Appoints 3 non- official members (responsible Citizen) from a panel of names suggested by the Deputy Commissioner of the concerned District for term of three years for Advisory Boards of the Prison.

Deputy Commissioner of the District appoints non –official Visitors to the prisons for overview the Administration of the prison & look in to Grievances of the Prison.

viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards,

councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

The decisions and advise since taken by the Departmental Officers no public involvement is entertained. .

(ix) a directory of its officers and employees:

Sriyuths:

1.	N.S MEGHARIKH	ADGP& IG Prisons
2.	H.S REVANNA	DIG POLICE (PRISONS)
3.	G VEERABHADRA SWAMY	AIG OF PRISONS
4.	P.V. Ananda Reddy	Chief Superintendent
5.	Krishna Kumar	Chief Superintendent
6.	M. Somashekar	Chief Superintendent
7.	T.P Sessa	Chief Superintendent
8.	K.C Divyashree	Superintendent
9.	R. Anitha	Superintendent
10.	V.Seshumurthy	Superintendent
11.	P.S. Ramesh	Superintendent
12.	P.Ranganath	Superintendent
13.	K.Suresh	Assistant Superintendent
14.	R.Latha	Assistant Superintendent
15.	Emamsab Myageri	Assistant Superintendent
16.	MaheshKumar S Jigani	Assistant Superintendent
17.	M. Sundar	Assistant Superintendent
18.	P.S. Ambekar	Assistant Superintendent
19.	M.R. Satish	Assistant Superintendent
20.	B.T. Obaleshappa	Assistant Superintendent
21.	C.E. Timmaiah	Assistant Superintendent
22.	Mallikarjuna. B	Assistant Superintendent
23.	B.V. Mulimani	Assistant Superintendent
24.	M.A. Marigowda	Assistant Superintendent
25.	E.N. Mahanteshappa	Assistant Superintendent
26.	S.H. Jayaramaiah	Assistant Superintendent

27.	Suresh. B	Assistant Superintendent
28.	Ashekhan. M.H	Assistant Superintendent
29.	H.A. Paramesh	Assistant Superintendent
30.	Mahadevanayaka	Assistant Superintendent

(x) **the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:**

Sl. No.	Name of the Cadre	Pay Scale
	GROUP-A	
1	ADGP & I G OF PRISONS	IPS scale
2	AIG OF PRISONS	44250-60600
3	D I G PRISONS	40050-56550
4	D I G (I.P.S.) PRISONS	IPS scale
5	CHIEF SUPERINTENDENT OF C.P	36300-53850
6	SUPDT. OF C.P/P.T.I/R.O	28100-50100
	GROUP-B	
7	GAZETTED MANAGER	22800-43200
8	ASST. SUPERINTENDENT	21600-40050
9	MANAGER	21600-40050
	GROUP-C	
10	OFFICE SUPERINTENDENT	20000-36300
11	CHIEF INSTRUCTOR	20000-36300
12	CHIEF JAILOR / JAILOR	17650-32000
13	INSTRUCTOR GRADE -I	17650-32000
14	CHIEF WARDER	14550-26700
15	FIRST DIVISION ASSISTANT	14550-26700
16	STENOGRAPHER	14550-26700
17	SENIOR TYPIST	14550-26700
18	HEAD WARDER	12500-24000

Sl. No.	Name of the Cadre	Pay Scale
19	INSTRUCTOR GRADE -II	12500-24000
20	SECOND DIVISION ASSISTANT	11600-21000
21	WARDER	11600-21000
22	WARDER (NURSING)	11600-21000
23	TYPIST	11600-21000
24	DRIVER	11600-21000
25	NURSING ORDERLY	10400-16400
26	MCTO	10400-16400
27	ELECTRICIAN	10400-16400
28	MECHANIC	10400-16400
	GROUP -D	
29	ATTENDER / MOCHI	9600-14550
30	BLACK SMITH	9600-14550
31	PEON	9600-14550
32	SWEEPER / MALI	9600-14550
33	BARBER	9600-14550
34	WARD BOY	9600-14550
35	X-RAY ATTENDER	9600-14550
36	COOK	9600-14550

Pensionary Benefits etc. are allowed as per the Rules applicable from time to time.

- (xi) **The budget allocated to each of its agency, indicating the**
 (xii) **particulars of all plans, proposed expenditures and reports on disbursements made: (2017-18)**

Head of Account	Budget Allotted	Expenditure (up to 31 st Dec 17)
2056-00-001-0-01 Direction and Administration	478.00	398.00
2056-00-001-0-03 Share on a/c of APCA	63.00	55.00
2056-00-101-0-01 Jails	13554.00	8706.00

2056-00-101-0-03 Prison Employees Welfare Programme	8.00	0.00
2056-00 -101-0-05 Modernization of Jails	595.00	190.00
2056-00-102-0-00 Jail Manufacture	429.00	175.00
2056-00-101-0-01 200	1013.00	501.00
TOTAL	16140.00	10025.00

The unit officers will incur expenditure as per the powers vested with them

(xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;

under the aid modernization, funds were released in favor of Police Housing Corporation and Public Works Department for construction, Repairs & Renovation etc., of Prison buildings, and Officers and Staff Quarters.

(xiii) particulars of recipients of concessions, permits or authorizations granted by it;

-NIL-

(xiv) details in respect of the information, available to or held by it, reduced in an electronic form;

Prison Statistics, Staff Vacancy and Budgetary allocations are made available

(xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

General public can obtain information from the following unit officers.

Sl. No.	Unit	competent authority	appellate authority
1	Prison Head Quarters, Bangalore	Addl. Inspector General of Prisons.	Additional Director General of Police & Inspector General of Prisons
2	Central Prisons	Assistant Superintendent	Chief Superintendent/ Superintendent
3	District Prisons	Jailor	Superintendent
4	Special Sub Jails	Jailor	Superintendent
5	Taluka Sub Jailor	Chief / Head Warder	Superintendent
6	PTI Mysore	Vice Principal	Principal
7.	Open Air Jail	Jailor	Superintendent/Asst. Superintendent

(xvi) the names, designations and other particulars of the Public Information Officers:

Office	Public Information Officer
Office of the ADGP & IG Prisons Bengaluru	Sri G. Veerabhadraswamy Addl. Inspector General of Prisons

(xvii) Such other information as may be prescribed:

The other information of the Prisons Department is as under:

Sanctioned Strength , Working and Vacany Position as on 01.01.2018

Sl. No.	Name of the Cadre	Sanctioned Strength	Working Strength	Total Vacancies
	GROUP-A			
1	DGP & I G OF PRISONS	1	1	0
2	AIG OF PRISONS	1	1	0
3	D I G PRISONS	2	0	2
4	D I G (I.P.S.) PRISONS	1	1	0
5	CHIEF SUPERINTENDENT OF C.P	5	4	1
6	SUPDT. OF C.P/P.T.I/R.O	8	5	3

Sl. No.	Name of the Cadre	Sanctioned Strength	Working Strength	Total Vacancies
	TOTAL	18	2	6
	GROUP-B			
7	GAZETTED MANAGER	5	0	5
8	ASST. SUPERINTENDENT	34	24	10
9	MANAGER	6	5	1
	TOTAL	45	29	16
	GROUP-C			
10	OFFICE SUPERINTENDENT	21	29	2
11	CHIEF INSTRUCTOR	1	1	0
12	CHIEF JAILOR / JAILOR	114	72	42
13	INSTRUCTOR GRADE -I	16	14	2
14	CHIEF WARDER	104	55	49
15	FIRST DIVISION ASSISTANT	70	60	10
16	STENOGRAPHER	7	5	2
17	SENIOR TYPIST	5	1	4
18	HEAD WARDER	406	310	96
19	INSTRUCTOR GRADE -II	30	03	27
20	SECOND DIVISION ASSISTANT	94	76	18
21	WARDER	1815	898	917
22	WARDER (NURSING)	20	0	20
23	TYPIST	22	6	16
24	DRIVER	53	6	47
25	NURSING ORDERLY	3	3	0
26	MCTO	1	1	0
27	ELECTRICIAN	2	0	2
28	MECHANIC	1	1	0
	TOTAL	2785	1541	1254
	GROUP -D			

Sl. No.	Name of the Cadre	Sanctioned Strength	Working Strength	Total Vacancies
29	ATTENDER / MOCHI	2	1	1
30	BLACK SMITH	1	0	01
31	PEON	45	38	07
32	SWEEPER / MALI	41	31	10
33	BARBER	16	12	04
34	WARD BOY	10	6	04
35	X-RAY ATTENDER	4	0	04
36	COOK	2	0	02
	TOTAL	121	88	33
37	ASSISTANT SURGEON	20	7	13
38	PSYCHIATRIST	2	1	1
39	ACCOUNTS OFFICER	1	0	1
	TOTAL	23	8	15
	GROUP-B			
40	ASST.AGRI. OFFICER	4	0	3
41	ASST. HORTI. OFFICER	1	0	1
42	ACCOUNTS SUPERINTENDENT	4	1	3
43	CLINICAL PSYCHOLOGIST	1	1	0
	TOTAL	9	2	7
	GROUP-C			
44	PSYCHIATRIC SOCIAL WORKER	1	0	1
45	PRESS FOREMAN	1	1	0
46	STAFF NURSE	4	0	4
47	MATRON, MALE NURSE/ NURSE	5	3	2
48	WEP & PHY.TRG.INSTRUCTOR	1	0	1
49	DRAWING TEACHER	1	0	1
50	ASST. FOREMAN	2	0	2
51	JUNIOR LAB TECHNICIAN	7	4	3
53	PHARMACIST	17	8	9

Sl. No.	Name of the Cadre	Sanctioned Strength	Working Strength	Total Vacancies
54	X-RAY TECHNICIAN	4	3	1
55	AGRI. INSTRUCTOR	36	17	19
56	VET.CUM LIVE STOCK INSPECTOR	6	0	6
57	S.D.A (PRINTING)	3	1	2
58	COMPOSITOR	2	1	1
59	MACHINE MINDER	1	0	1
60	TEACHER	1	0	1
61	DRILL INSTRUCTOR	1	0	1
	TOTAL	111	42	69

ABSTRACT OF STATE PRISONS SET UP:-

No. of Central Prisons	No. of District Prisons	No. Special Sub Jails	Taluka Sub Jails	Open Air Jail	Prison Training Institute
9	21	1	68 (28 under Departmental Control & 40 under Revenue Control)	1	1

Sd/-
Addl. Director General of Police and
Inspector General of Prisons
Karnataka State

